

**MINISTRY OF DEFENCE
ARMY AIR DEFENCE COLLEGE**

EMPLOYMENT NOTICE

1. Applications are invited from Indian National Citizens for direct recruitment for the following Group C Civilian posts at Army AD College, Golabandha. The eligible candidates will address their applications to 'Army Air Defence College, Golabandha (PO), Ganjam (District), Odisha - 761052' so as to reach within 45 days from the date of publication of the advertisement in the Employment News Paper, which shall also be the crucial date for determining the age limit for all candidate. the details of the posts are given below :-

Name of Post	Total No of Posts for Recruitment	Unreserved (UR)	Schedule Caste (SC)	Schedule Tribe (ST)	Other Backward Class (OBC)	Economically Backward Class (EWS)	Post Reserved for Ex Servicemen (ESM) out of Total Posts
Fireman	*15 (Fifteen)	07	02	01	04	01	*01 (*The vacancies of ESM are included in total No of vacancies and will be filled up first and adjusted in respective category)

2. **Age Limit & its Relaxation.**

(a) For General and EWS	18 to 27 Years of age.
(b) For SC & ST	18 to 32 Years of age.
(c) For OBC	18 to 30 Years of age.
(d) For Ex-serviceman (ESM)	Deduct the period of actual military service (Army, Navy & AirForce) from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post of which he is seeking appointment by more than three years.
(e) SC/ST/OBC candidates applying against UR post are not entitled to any relaxation in age limit experience etc.	

Note : The age relaxation for all eligible candidates is as per prevalent Govt instructions.

3. **Educational Qualification / Pay Scale for each post**

S. No	Name of Post	Pay Scale	Educational and other qualifications required
(a)	Fireman	Level -2 (Rs 19,900-63,200)	<p>Essential Qualification : 10th Class pass from a recognized Board or University.</p> <p>Note :- (Test for Physical Fitness etc).</p> <p>(i) Must be physically fit and capable of performing strenuous duties and must have passed the test specified below :-</p> <p>(ii) Height without shoes - 165 cms provided that a concession 2.5 cms height shall be allowed for member of the Schedule Tribes.</p> <p>(iii) Chest (un-expanded) - 81.5 cms.</p> <p>(iv) Chest (on expansion) - 85 Cms.</p> <p>(v) Weight - 50 Kgs (minimum).</p> <p>(vi) Endurance Test -</p> <p>(aa) Carrying a man (fireman lift of 63.5 Kgs to a distance of 183 meters) within 96 seconds.</p> <p>(ab) Clearing 2.7 meters wide ditch landing on both feet (long jump).</p> <p>(ac) Climbing 03 meters vertical rope using hands and feet.</p> <p>Desirable :-</p> <p>(i) Preferably undergone training in Fire Fighting under a state fire service or a recognized institute of repute.</p> <p>(ii) Should be conversant with the use and maintenance of all types of extinguishers, Hose fitting and fire appliances and equipment's like Fire Engine, Trailer Fire Pumps and Foam Branches.</p>

Note: 1. **Period of Probation if any.** Two years for direct recruits (As per Central Govt Recruitment Rules).
 2. **Whether age and education qualifications prescribed for direct recruits will apply in the case of promotes.** Not applicable.
 3. **Detailed instructions given in Statutory Rules and Orders issued by the Ministry of Defence as per Gazette of India, will apply.**

Important Instructions to the Candidates/Applicants

4. Interested candidates should send their applications as per format attached to "Commandant, Army Air Defence College, Golabandha (PO), Ganjam (District), Odisha - 761052" through ordinary post. Candidates must clearly subscribe the words "Application for the post of _____ in Category _____ (Gen, SC, ST, OBC, EWS and ESM)" on the top of the envelope while sending the application form.

5. **Physical Test.** The requisite number of candidates will be shortlisted and called for Physical Test wherever applicable. Further 100% weightage will be given for written test. The Physical test will be of qualifying nature only and marks awarded therein will not be added in total marks while preparing merit list.

6. **Syllabus of Written Examination.** Written Examination will consist of questions on General Intelligence & Reasoning, Numerical Aptitude, General English, General Awareness and subject related questions.

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7. **Submission of Application.** A copy of all relevant certificates/documents (as listed below) properly self attested will be attached with the application. The original certificates/documents will be produced by the individual at the time of Physical/ Written Test for verification/ checking :-

- (a) Proof of Date of Birth (Class X pass certificate from a recognized University or Board)/Birth Certificate issued by Birth Registration Office.
- (b) Marks Sheet of educational qualifications prescribed for the post.
- (c) Photocopy of Caste Certificate (SC/ST/OBC) duly attested by self for reserved posts.
- (d) Nativity/Residential Certificate duly signed by the ADM/DM or Tehsildar.
- (e) Experience Certificate, if any..
- (f) Army Discharge Certificate (for Ex-Servicemen Candidates only).
- (g) Character Certificate issued by the Sarpanch/Gazetted Officer.
- (h) Two passport size recent photographs attested at the front by a Gazetted Officer, one to be pasted in the application form and another to be passed on the call letter to be issued.
- (i) Aadhar Card.
- (k) Over writing/Erasing/Incorrect/Incomplete information in the application will render the application invalid and rejected.
- (l) Candidates are required to enclose self addressed envelope duly affixed with Rupees Forty Two postal stamp along with the application on which call letters for written test will be issued intimating the dates of examination, if candidate is found eligible in all respect.

8. **GENERAL INSTRUCTIONS.**

- (a) The Application and Call letter for Written test will be submitted on the prescribed format given below.
- (b) Date & Time of Physical Test and Written Examination will be intimated by post separately to the eligible candidates whose application is found in order.
- (c) No Travelling allowance will be admissible for Written Examination/Physical Test. Candidates will make their own boarding/lodging arrangement for Written Examination/Physical Test.
- (d) Candidates will bring original certificates in educational & other qualifications, experience, caste & other documents etc on the date of written examination for verification/checking.
- (e) Please note that incomplete applications without affixing photographs/without signature or without enclosing attested copies of all required certificate will be rejected without any notice.
- (f) Dates of test & No of vacancies may change due to unforeseen circumstances at the discretion of the Commandant, Army Air Defence College. This establishment will not be responsible for not receiving of application forms and non receipt of callers by candidates.
- (g) No application will be accepted in person by hand or through any representative. The application must be posted to the addressee. This establishment will not responsible for any kind of postal delay.
- (h) This establishment will not be held responsible for lost /delayed/misplaced or wrongly delivered mail.
- (j) Only a single application will be entertained for one category/post. Candidates who forward more than one application form for the same category/post, their candidature will be rejected outright without any notice to such candidates.
- (k) Candidates living with more than one spouse or married to another spouse while the first spouse is alive, shall not be eligible to apply.
- (l) SC/ST/OBC candidate applying for General Category post is not entitled to any relaxation in the age limit.
- (m) Appointing authority reserves the right to reject the candidature of a candidate for written test/physical test. The candidates to be called for the written test and Physical test shall be short listed, by applying all or any of the slated norms.
- (n) Canvassing in any form and/ or bringing in any influence political or otherwise shall be treated as a disqualification for the test/ost. Interim queries shall not be entertained.
- (o) Candidate who fulfill the eligibility criteria shall be subjected to selection process as per existing orders and the selected candidates shall be appointed only after verification of Character and antecedent from police authority and if found fit after medical examination.
- (p) The candidates selected shall be governed by the provision of the New Pension Scheme (NPS) – 2004.
- (q) The decision of the Appointing Authority regarding selection/ rejection shall be final.
- (r) Appointing authority has right to cancel/ postpone/ suspend/ terminate/ modify this Notification of recruitment process without any prior notice/ assigning any reasons at any state and no enquiry or correspondence will be entertained for any information.
- (s) The recruitment board's decision will be final in all matters and the board will not undertake any responsibility for sending a reply to the candidates, if not selected.
- (t) **Place of works** : Army Air Defence College, c/o 99 APO with all India service liability.
- (u) Any dispute in the Recruitment will be settled within jurisdiction of Berhampur only.


CO/AD COL
SO (A)
Army AD College

APPLICATION FORM

To

The Commandant
Army Air Defence College,
Golabandha (PO),
Ganjam (District),
Odisha - 761052

(Affix passport
size attested
photograph)

1. Post applied for : UR/SC/ST/OBC/EWS/ESM Caste/ Sub-Caste : _____
2. Category for which applied
3. Full Name (in Block letters)
4. Sex
5. Father's/Husband's Name
6. Date of Birth : _____ Years _____ Months _____ Days.
7. Age as on last date of application
8. Nationality
9. Religion : Married/Unmarried
10. Marital Status
11. Educational Qualifications
12. Experience in the subject field of selection
13. Correspondence Address with Mob No :
14. Permanent Address with Mob No :
15. Whether you are ever debarred or disqualified by any Public Service Commission / Recruitment Board from any of their Examination/Selection :
16. Whether you have been ever convicted by any Court for any offence :
17. Do you have any close relative working in Army Air Defence College, if yes, give name and official address :

DECLARATION

I, Shri/ Smt/ Kumari _____ hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false/ incorrect or being detected ineligible before or after the written test/ physical test, my candidature is liable to be rejected or any misstatement/ discrepancy detected after my appointment, my services are liable to be terminated without any notice to me. .

Signature of Candidate
(Name of candidate in Capital letters)

Place :
Date :

CALL LETTER FOR WRITTEN EXAMINATION
(To be issued to eligible candidates)

1. Post applied for :
2. Full Name (in Block letters) :
3. Father's/Husband's Name :
4. Full address for communication with Mobile No :

(Affix
passport size
attested
photograph)

FOR OFFICIAL USE

6. Index / Roll No : _____
7. Date of Written Examination : _____
8. Time of Written Examination : _____
9. Venue of Written Examination : _____

Date :

(Signature of Exam Officer)

Col/Lt Col
SO (A)
Army AD College

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